

Dear all

Please accept my apologies for the delay in responding to you & also my apologies if this email is duplicated, I have been experiencing technical issues.

I can confirm, on behalf of Greene King, that we agree to the conditions below.

I trust this email is self-explanatory however if you have any further queries then please do not hesitate to contact me on either of the numbers below.

Kindest regards, Hannah

**Hannah Loynds**  
**Licensing Manager**

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**From:** Mooney,James [<mailto:james.mooney@westmercia.pnn.police.uk>]

**Sent:** 19 August 2015 10:45

**To:** 'Licensing'

**Cc:** Hannah Loynds; Semper,Nick; 'Wilson, Leah'

**Subject:** The Monument, Whitecross Road, Hereford - new premises licence application

### **NOT PROTECTIVELY MARKED**

West Mercia Police are in receipt of an application for a new premises licence for a location known as **The Monument, Whitecross Road, Hereford.**

The application is for the licensable activities of the supply/sale of alcohol, regulated entertainment and late night refreshment. It also seeks to specify the designated premises supervisor as Andrew Whitcombe

This venue is a well established licensed premises with a very broad customer base. It has a current premises licence - this application replaces the existing licence. It is located very close to residential addresses.

West Mercia Police do not object to this application and support all steps put forward by the applicant in order to promote the licensing objectives. In addition West Mercia Police have the following representations that further promote the licensing objectives and are in our view necessary, achievable and enforceable

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition. Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs. Equipment MUST be maintained in good working order , be correctly time and date stamped , recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand. The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in recordable media format, an authorised Herefordshire Trading Standards Officer or the Local Authority on demand. The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be

maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number '101' immediately.

2. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment
- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service

3. All bar staff engaged in the sale of alcohol to be trained in Responsible Alcohol Retailing to the minimum standard of BIIAB level 1 or any other training recognised and agreed with Trading Standards. (All existing staff shall be trained within one month of the date that this condition appears on this licence.) All new staff shall be trained within one month of taking up employment.

All staff shall be re-trained twelve (12) monthly thereafter. Training records shall be kept on the premises which shall show the name of the training course attended, the date of the training, the

name of the person undertaking the training and shall be produced to the police, an authorised Herefordshire Trading Standards Officer or an 'authorised person' (as defined by Section 13 of

the Licensing Act 2003) on demand.

4. A written register of refusals (or other system agreed by Herefordshire Council Trading Standards) will be kept including a description of the people who have been unable to provide

required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.

5. External areas covered by the premises plan shall not be used after 2330hrs save for smoking. No alcohol or drinking vessels shall be taken to any external areas after 2330hrs. The DPS

or appointed member of staff shall monitor the area after 2330hrs to ensure that this condition is complied with.

6. 'Noise' from the premises must not be 'audible or discernable' within any occupied permanent structure where people normally reside or sleep, when assessed with windows and doors closed. 'In this conditions; 'Noise' -is defined as sound which is created by entertainment consisting of either vocal (recorded or live) or instrumental music (recorded or live) or a combination of both. Audible or discernable' -is defined as 'noise' which is distinct above the general hubbub of activity on the site which can be identified by the human ear as originating from discrete sources from the licensed premises'.

7. No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally

include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

These are the minimum conditions West Mercia Police would seek to apply to any premises licence granted to this location.

Regards

Jim Mooney (on behalf of Inspector 0795 Semper)  
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[In Herefordshire we protect people from harm](#)  
[#destinationHereford](#)

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[www.warwickshire.police.uk](http://www.warwickshire.police.uk) and [www.westmercia.police.uk](http://www.westmercia.police.uk)

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